



**Post Title:** Advisor to the TWAS Executive Director

**Domain:** TWAS

**Organizational Unit:** The World Academy of Sciences (TWAS)

**Primary Location:** Trieste, Italy

**Recruitment open to:** External candidates

**Type of contract:** Individual Consultant – 11 months

**Available compensation budget:** Euro 4,000 per month

**Deadline (midnight, Trieste time):** 28 August 2023

## OVERVIEW OF THE FUNCTIONS OF THE POST

### ACTIVITIES AND OUTPUTS:

Under the overall supervision of the UNESCO-TWAS Executive Director, the Consultant will provide advisory support to the Executive Director in fundraising and diplomatic linkages and contacts with Italian institutional counterparts (Italian Government, Friuli Venezia Giulia Region, Trieste Municipality) for TWAS as well as for the InterAcademy Partnership (IAP) and the Organization for Women in Science for the Development World (OWSD).

In particular:

1. Through liaising with the Italian Ministry of Foreign Affairs and International Cooperation (MAECI), as well as through contacts at Regional and Local government level, and careful analysis of relevant rules and regulations and bureaucratic procedures, the consultant shall
  - advise the TWAS Executive Director how to best to approach MAECI in order to seek additional funding for TWAS/OWSD/IAP programmes;
  - ensure the timely transfer of Italian MAECI yearly contribution to TWAS and IAP;
  - enhance the visibility of TWAS, IAP and OWSD within the Italian Government, Regional and Local institutions;
  - advise on increased support from Italian sources to programmes, such as the TWAS-SISSA-Lincei programme
2. Serve on the TWAS fundraising committee and provide advice and support to fundraising activities carried out by TWAS, IAP and OWSD, also from private sector and foundations in Italy.
3. Advise on the implementation of the TWAS Science Diplomacy programme, enhancing also the visibility of this programme within the MAECI and diplomatic community in order to attract extra funding from Italian sources, such as the Italian Cooperation Directorate.
4. Assist in the organization of TWAS General Conference, liaising with relevant Italian governmental offices in order to ensure the participation and intervention of Ministers/Vice Ministers or high-level diplomats from MAECI and as well as the President of Friuli Venezia Giulia Region at the opening session. Ensure the intervention of the Italian Minister of Education or his/her representative at the ministerial session.
5. Assist OWSD in the organization of workshops events, enhancing the organization visibility and advising in fundraising activity with the Italian Cooperation Directorate of the MAECI.
6. Attend national and local events with Italian institutions and authorities to identify new partnership opportunities and promote TWAS, IAP, OWSD collaborations.

**TIMING:** 1 February 2024 – 1 January 2025 (11 months)

## REQUIRED QUALIFICATIONS

### EDUCATION

PhD or equivalent in a scientific subject and/or in Diplomatic sciences related areas

## **WORK EXPERIENCE**

At least fifteen (15) years of professional experience in scientific and diplomatic environments.  
Professional experience as a science attache' and/or with the Italian government and ministries.  
In-depth knowledge of the Friuli Venezia Giulia educational system and the Trieste Science System.

## **SKILLS/COMPETENCIES**

- Accountability
- Communication
- Innovation
- Knowledge sharing and continuous improvement
- Planning and organizing
- Results focus
- Teamwork
- Capacity to work with UN agencies, International Organizations, Government institutions
- Excellent knowledge of Italian

## **SUPERVISORY ARRANGEMENTS**

The consultant will work under the direct supervision of the UNESCO-TWAS Executive Director.

## **REQUEST FOR WRITTEN PROPOSALS**

In order to complete their online application, candidates have to submit a written proposal to the ICTP Personnel Office at [personnel\\_office@ictp.it](mailto:personnel_office@ictp.it).

Written proposals should address the proposed contribution towards the output of each activity.

## **MORE INFORMATION**

Please note that all candidates must complete an on-line application and provide complete and accurate information. No modifications can be made to the application submitted. The evaluation of candidates is based on the criteria in the vacancy notice, and may include tests and/or assessments, as well as a competency-based interview. UNESCO uses communication technologies such as video or teleconference, e-mail correspondence, etc. for the assessment and evaluation of candidates.

Candidates must use the UNESCO's online application system which is accessible through the following link:  
<https://careers.unesco.org>

For information: Personnel Office, Abdus Salam International Centre for Theoretical Physics, Strada Costiera, 11, 34151 Trieste, Italy.

E-mail: [personnel\\_office@ictp.it](mailto:personnel_office@ictp.it), phone: +39-040-2240-595/596/695