ICTP Library - Rules and Services

The ICTP Library (Leonardo Building, first floor) is open to scientists, students, and staff from the ICTP, the Academy of Sciences for the Developing World (TWAS), the Department of Physics, University of Trieste (local branch, formerly DFT) and the International School for Advanced Studies (SISSA).

During weekends, access for non-ICTP visitors is restricted to registered users only.

Registration

All users must register at the Loan Desk and are required to bring their badges upon entering the Library. Researchers from non-ICTP institutions may apply for access by contacting the Librarian from Monday to Friday 9:00 - 16:30.

Loans

A maximum of eight items (books, bound periodicals, and other library material) may be borrowed for one month.

Lending conditions may vary depending upon the type of material and status of user.

Recall messages for overdue items are sent by email twice a week.

Users may lose borrowing privileges after two disregarded notices.

Loans may be renewed a maximum of two times if there is no waiting list.

Holds may be placed on any loaned item via requests to the Librarians. Please note that the Library reserves the right to recall any loaned item, even if the item's return date has not passed.

Reference collection items and any item on temporary display, such as newly arrived journals, or material needed during activities, cannot be loaned and must be consulted in the library.

Lost or damaged material should be reported promptly. The user may be required to pay for a replacement.

Returns must be handed back to the Loan Desk.

Users must return all items upon departure from Trieste, even in case of brief/temporary absence.

Services

Our **online catalogue** is searchable from the library website: https://library.ictp.it/.

Licenced electronic resources are only accessible from the ICTP Intranet.

Document Delivery services are available for material not available at the ICTP Library. [ICTP users only]

The Library is equipped with a multifunction printer. **Printing** and **scanning** are enabled for all Library users.

Orientation and **guided tours** of the Library are available upon request.